

DAC Digest

January 6, 2016

NOTES FROM THE DIRECTOR

Happy New Year

Welcome back from the holiday break. I hope you all had a peaceful holiday season.

Spring Testing

As we gear up for our spring summative assessments, it will be important to keep track of the updates and trainings posted here in the DAC Digest and on our webpages. We depend on our DACs to keep relevant staff members in the know, so please make sure to share updates with your team as appropriate.

Data Release Update

SAFE users received an email on Tuesday, January 5 providing notification of new files being made available in SAFE for educators with access, those with the role of *Badger-DLM-ACT Student Data* or *All Reports*. The files available include:

- 2014-15 assessment results aggregated at the school, district and state level, specifically
 - Two non-redacted data files:
 - Badger and DLM summary data
 - ACT and DLM summary data
 - Two redacted data files:
 - Badger and DLM summary data
 - ACT and DLM summary data
- Optional information (under resources) to support local discussions of Badger, ACT, and DLM data
 - Parent letter template
 - Sample PPT

DPI also plans to provide brief talking points related to the data release as well as a template for a local media release. These resources will be loaded into SAFE on Monday, January 11. As a reminder, DPI plans to release state-level Badger, ACT, and DLM results on Wednesday, January 13th. At that time, DPI will also lift the embargo on local (school and district) results.

ESSA Accountability Update

On December 18th, the US Department of Education (ED) provided key clarifications regarding the Every Student Succeeds Act – the newly reauthorized ESEA. The primary clarification was that states will no longer be required to calculate and submit Annual Measurable Objectives (AMOs) for either the 2014-15 or the 2015-16 school years. States are also relieved of the requirement to calculate and report on Annual Measurable Achievement Objectives (AMAOs) for Title III accountability. This is good news that allows us to focus on our Wisconsin-designed accountability system, and how that system can continue to reflect our priority that every child graduates ready for college and career.

While DPI will not be producing AMOs or AMAOs for 2014-15 or 2015-16, we will continue to report on performance of districts, schools, and student groups in the state. As [previously announced](#), DPI

anticipates releasing state-level assessment results for 2014-15 publicly via a press release on January 13th. We are also working to update WISEdash for Districts to include DLM data. After that is complete, we will also release Badger, ACT, and DLM data in the WISEdash Public Portal.

~Troy

Troy Couillard, Director - Office of Student Assessment

WISCONSIN STATEWIDE ASSESSMENT SYSTEM UPDATE

FORWARD EXAM

- **NEW:** A few technology related documents were published on our [Wisconsin Forward Exam Technology Requirements webpage](#) on December 18th. The [System Requirements](#) document has since been updated to reflect an additional number of operating systems that will be supported by DRC INSIGHT, the Forward Exam Secure Browser. If you have specific questions about operating systems that aren't answered on this document, please contact the DRC Help Desk (1.800.459.6530).
- **NEW:** DRC will be hosting Forward Exam training road shows for DACs and DTCs from January 25 - 29 in the CESAs listed below. More information regarding venues and timings will be forthcoming.
 - January 25 - CESA 10
 - January 26 - CESA 8
 - January 27 - CESA 6
 - January 28 - CESA 1
 - January 29 - CESA 2

ACT HIGH SCHOOL ASSESSMENTS

ACT & WorkKeys

- **Window for Ordering ACT and WorkKeys is NOW:**
 - The window for ACT test coordinators to provide testing enrollment number and to order ACT and WorkKeys test materials online, is **January 5 to 13, 2016**.
 - **An email was sent to the all DACs and ACT test coordinators on 01/05/2016 from [ACT state testing](#)** with specific information regarding placing an online order.
 - Guides and video tutorials with information on how to order test materials specifically for ACT and WorkKeys are available on the [DPI ACT web page](#).
- **ACT - Approved Accommodations Reconsideration Requests:**

The deadline for requesting reconsideration of accommodation requests (that were not approved initially) in the Test Accessibility and Accommodations System (TAA) is **January 29, 2016**.
- **REMINDER - Request for off-site testing:**

The deadline for test coordinators to submit off-site proposals for the ACT and ACT WorkKeys is **Jan 15, 2016**.

ACCESS for ELLs

- **NEW:** You may box up and return completed test materials at any time. Please consolidate your return shipments if possible. If you believe you may have new students enrolling before the test window closes, retain some unused test materials to account for this. If not, you may return your unused test materials when you have completed testing.
- **REMINDER:** Please ensure that student demographics and accommodations are correct in the WIDA AMS and make corrections as necessary. New students should be added to the WIDA AMS with this information filled in.

DYNAMIC LEARNING MAPS (DLM)

- **Reminder:** Continue working on and communicating the tasks listed below in the “Important Tasks to Remember” section. **Some recommended dates for completion are January 8 and 15 (See “Important Dates to Remember” below for more details).**

PALS

- The optional PALS mid-year screening window will open next Monday, January 11, 2016 and remain open until Friday, February 19, 2016.
 - The PALS-K and PALS 1-3 mid-year assessments (Form C) and PreK mid-year forms may be downloaded from the Materials tab of the PALS Online Score Entry and Reporting System.
- **REMINDER:** Refer to the [Assessment of Reading Readiness, 2016-17 School Year](#) guidance document prepared by DPI regarding the new requirements for assessing students for reading readiness for the 2016-17 school year.

NAEP (selected schools only)

- **REMINDER:** *Prepare for Assessment* tasks on MyNAEP (www.mynaep.com) need to be completed before a school's scheduled Pre-assessment Review Call. These tasks include:
 - Review and Verify List of Students Selected for NAEP
 - Complete SD/ELL Student Information
 - Notify Parents
 - Manage School Questionnaire
 - Manage Teacher Questionnaires
 - Identify Newly Enrolled Students
 - Plan for Assessment Day

DAC DIGEST DIGESTIBLES (Dates/tasks that are newly added this week are in **bold**)

Important Dates to Remember		
January	1 - February 12: ACCESS Test Materials can be returned to DRC	ACCESS
	4 - 25: NAEP pre-assessment tasks should be completed on MyNAEP by designated NAEP School Coordinators, before the scheduled Pre-assessment Review Call	NAEP
	5 - 13: Window for test coordinator to verify testing enrollment online and to order ACT WorkKeys standard time and accommodations test materials online	ACT/ WorkKeys
	8: Recommended deadline to complete enrollment/user/roster uploads for participation in spring testing	DLM
	11 - February 19: PALS optional mid-year screening window	PALS
	15: Recommended deadline to complete First Contact and PNP for participation in spring testing	DLM
	15: Deadline for TC to submit off-site proposal, if applicable, for the ACT and ACT WorkKeys.	ACT/WorkKeys
	18 - February 24: Window for test coordinator to prepare for testing by: <ul style="list-style-type: none"> Reviewing the status of all examinees' ACT-approved accommodations requests in TAA Running an advanced search in TAA to create a preliminary roster of examinees 	ACT
	19 - February 19: Data uploads and validation	DLM
	25: NAEP testing window opens	NAEP
	25 - 29: Forward Exam training for DACs/DTCs (see above; more info to come)	Forward
	29: Deadline to submit reconsideration requests of ACT-approved accommodations in TAA	ACT
	29: Last day to order additional ACCESS Test Materials	ACCESS
February	5: Last day for ACCESS testing	ACCESS
	12: Last day to return materials to DRC	ACCESS
	19: PALS mid-year screening and score entry window closes	PALS
	19: Data uploads and validation due	DLM

Important Tasks to Remember		
<input type="checkbox"/>	Order additional materials through the WIDA AMS as needed	ACCESS
<input type="checkbox"/>	Upload and update Accommodations and Demographic Info in the WIDA AMS	ACCESS
<input type="checkbox"/>	Pack completed test materials and return to DRC. Consolidate shipments if possible.	ACCESS
<input type="checkbox"/>	Note ACT & WorkKeys 2017 administration dates and communicate to relevant team members	ACT/WorkKeys
<input type="checkbox"/>	Submit off-site proposal, if applicable	ACT/WorkKeys
<input type="checkbox"/>	Submit reconsideration requests of ACT-approved accommodations in TAA, if applicable.	ACT
<input type="checkbox"/>	Review ACT Aspire Portal users to ensure information is accurate and up-to-date	Aspire
<input type="checkbox"/>	Activate DLM user accounts in Educator Portal at least one week prior to needing access to required Test Administration training on Moodle	DLM
<input type="checkbox"/>	Tech coordinators can access and download KITE Client; all testing devices must be updated for spring 2016	DLM

<input type="checkbox"/>	DLM ISRs should be downloaded, reviewed, and distributed to parents/guardians ASAP	DLM
<input type="checkbox"/>	Review DLM Science Test information	DLM
<input type="checkbox"/>	Review Important Updates Regarding DLM's KITE Educator Portal and Individual Student Score Reports	DLM
<input type="checkbox"/>	Begin uploading Student Enrollments and Rosters using the new templates available on the DLM Website	DLM
<input type="checkbox"/>	Check out DRC's online test demo	Forward
<input type="checkbox"/>	Download the PALS-K and PALS 1-3 mid-year assessments (Form C) and PreK mid-year forms from the Materials tab of the PALS Online Score Entry and Reporting System	PALS
<input type="checkbox"/>	Review 2016-2017 Reading Readiness guidance from DPI	PALS
<input type="checkbox"/>	Check DTC List; update if needed.	General